



IEEE Caltech Chapter



Meeting Minutes
Jan 29, 2010 – 12:00pm

An IEEE board members meeting took place in Chandler on January 29th, 2010, to prepare a presentation directed at freshman interested in EE or CS. Additionally, potential IEEE future projects were discussed.

Below is a summary of the meeting.

Freshman EE/CS presentation

- The presentation will consist of a general overview of the EE program (given by Bettina) and the different specializations within the EE program.
- Students in each specialization will discuss classes they have taken (Bettina will contact students to see who is interested in presenting).
- During the talk IEEE will also be promoted and students will be encouraged to sign up for an IEEE membership.
- Sujitha will contact CS students to see if they want to participate in the presentation.
- Eythan will prepare the flyers for the presentation.
- Penguin will be in charge of the food (~ 40 people are expected to show up).
- The talk will take place in 070 Moore on Friday, February 5th, from 12pm to 1pm.

Possible future IEEE projects discussed

- Replacing the mice in the 5x Moore labs.
- Buying new EE books for Moore. Some people were concerned about this idea, since it would be hard to have control over the books.
- Offering free food in Moore at night.
- Organizing EE student-faculty lunches. All EE professors need to be contacted to figure out who would be interested.
- Buying a soda machine for Moore. Sujitha will find out if this is a possibility.
- Encouraging EEs to participate in IEEE competitions, and letting them know that they can get funds from IEEE for these competitions.

A follow-up meeting will take place in Chandler on Tuesday, February 2nd.