



IEEE Caltech Chapter



Meeting Minutes
Feb 02, 2010 – 12:00pm

An IEEE board members meeting took place in Chandler on February 2nd, 2010, to finish discussing the freshman talk that is happening on Friday (February 5th). Other issues were discussed as well.

Below is a summary of the meeting.

Freshman EE presentation

- The presentation will be for EEs only now
- Bettina will send an email to the freshman letting them know about the presentation.
- Flyer should get done today and will be posted in the houses, in Moore and possibly in freshman classes.
- People who will present on different EE specializations:
 - o Albert – digital systems.
 - o Tom - devices (if he's available).
 - o Eythan – analog circuits.
 - o Sujitha – communications
 - o Penguin will contact Leon to see if he can talk about EE/APh classes.
- Sujitha and Bettina will prepare the slides for the presentation tonight.
- We need to get IEEE t-shirts for the freshman.
- We need to print out a sign-up sheet for the IEEE mailing list.

Contacting professors for student-faculty lunches

- Sujitha needs to check with the Atheneum to see if these lunches are possible. A membership might be required (we would get reimbursed by IEEE).
- Professors will be contacted after Sujitha checks with the Atheneum.

Soda Machine

- Sujitha will contact Professor Hassibi at some point to discuss this.