An IEEE board members meeting took place in Chandler on February 2\textsuperscript{nd}, 2010, to finish discussing the freshman talk that is happening on Friday (February 5\textsuperscript{th}). Other issues were discussed as well.

Below is a summary of the meeting.

**Freshman EE presentation**

- The presentation will be for EEs only now
- Bettina will send an email to the freshman letting them know about the presentation.
- Flyer should get done today and will be posted in the houses, in Moore and possibly in freshman classes.
- People who will present on different EE specializations:
  - Albert – digital systems.
  - Tom – devices (if he’s available).
  - Eythan – analog circuits.
  - Sujitha – communications
  - Penguin will contact Leon to see if he can talk about EE/APh classes.
- Sujitha and Bettina will prepare the slides for the presentation tonight.
- We need to get IEEE t-shirts for the freshman.
- We need to print out a sign-up sheet for the IEEE mailing list.

**Contacting professors for student-faculty lunches**

- Sujitha needs to check with the Atheneum to see if these lunches are possible. A membership might be required (we would get reimbursed by IEEE).
- Professors will be contacted after Sujitha checks with the Atheneum.

**Soda Machine**

- Sujitha will contact Professor Hassibi at some point to discuss this.